



Seminole Media Productions

1 Seminole Way  
Hollywood, FL 33314

Direct Line: 954.797.2415

## Rigging Services

### Pre-Show Standards

- Rigging Services must be submitted with a scaled rigging plot, 21 days prior to load in. Events scheduled with less than 30 days notice incur additional charges.
- A comprehensive safety review will be performed by our Rigging Supervisor. This review will verify point load calculations, staffing needs, equipment needs and CAD support to provide feedback on the initial rigging plot. Additional CAD assistance is available if needed and can be provided for an additional charge.
- Rigging plots must contain all flown equipment in addition to a reflective ceiling plan with hang-points. The Rigging Supervisor will contact you to give you our CAD file as your design template.
- All drawings must be received via email in a .cad, .dwg, or .vwx format. Hard copies will be accepted in a scale of no smaller than 1/8"-1".

### Rigging Equipment Guidelines

- SMP is pleased to exclusively provide Prostar Chain hoists. These hoists were designed specifically for hotel and convention center use. SMP shall be the sole provider of all chain hoists used at this location.
- A scissor lift is required for all rigging calls at the hotel. SMP has lifts on-site. All lifts used at this location must have white, non-marking tires and be in good condition. Operators must present documentation verifying that they are trained in scissor lift operations.
- Construction or outdoor lifts will not be allowed in the hotel.
- All equipment and materials flown must pass ANSI guidelines and be approved by SMP.
- Any dynamic (moving) element requires an arrester device.

### Ballroom Standards

- Ballrooms are equipped with movable and/or permanent rigging points with various load ratings. Please refer to the facility CAD files for exact locations of the rigging points and ratings.
- No rigging is allowed from the air-wall tracks.
- All connections to the ceiling or supporting structure of this location must be made by SMP.
- Flown equipment may only be moved by a SMP rigger. Adjustments to any flown equipment will only be done under the supervision of SMP.
- Additional weight cannot be applied to flown equipment after SMP riggers leave the room.
- Under no circumstances may a person be suspended, walk or climb upon any point or supporting structure attached to the ceiling.



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### On-Site Practices

- Late schedule changes or changes to the previously approved and submitted CAD Plot will result in additional charges.
- SMP will make all connections to the ceiling and provide all rigging supplies from the truss to the ceiling.
- SMP will not "dead hang" items over 100lbs or 10' in length with a scissor lift. Chain hoists or crank towers must be used.
- Cable bridge truss is required when cable bundles exceed four (4) Soco or other similar multi-cable.

### Rigging Equipment & Labor

#### Equipment Rates

Hoist/Hardware	\$250/per day
Rigging Safety Review/CAD Work	\$250/per event

#### Labor Rates

Weekdays (Depending on time)	\$75/per hour
Weekends and Evenings	\$125/per hour
Holidays	\$150/per hour

- All rigging crews will consist of a minimum of two (2) riggers. The number of riggers and equipment required for your event will be determined by SMP.
- Five (5) or ten (10) hour minimum will apply to all calls, per rigger. Time beyond ten (10) hours will be billed in full-hour increments at either overtime or double time rates. All work performed after 5:00pm on Sunday or any day between midnight and 8:00am will be billed at double time rates.
- Riggers must have a meal break every five (5) hours. If there is less than eight (8) hours between rigging calls, additional charges will apply.

### Rigging Instructions

#### Step #1

To schedule Rigging Services and to receive updated CAD drawings of our facilities, please visit [smp-pros.com](http://smp-pros.com).

#### Step #2

If you have additional questions, please contact us at 954.797.2415 or [SMPAV@semtribe.com](mailto:SMPAV@semtribe.com).

